

Annexure-'A'**MAHANADI COAL RAILWAY LIMITED****BHUBANESWAR**

**Sub: Selection for the post of Chief Executive Officer (CEO), Mahanadi Coal Railway Limited (MCRL).**

Mahanadi Coal Railway Limited (MCRL) is seeking qualified candidate for the post of Chief Executive Officer (CEO) on Deputation (for regular employee) or on Contract (for other than on deputation) from Indian Railway Services in Senior Administrative Grade or above grade. The pay and allowance for such employee are as detailed below.

**FOR REGULAR EMPLOYEE ON DEPUTATION**

- (i) If the CEO is from Railway on deputation: Pay will be same as the pay, perks & allowances as admissible to him in his present cadre and any other allowances may be given as deemed fit by MCRL.

**FOR EMPLOYEE OTHER THAN ON DEPUTATION**

Pay, perks & allowances:

- (i) **Consolidated Pay** for Contractual appointment as per the last drawn pay (Basic Pay+ DA) less pension.
- (ii) **Accommodation:** The incumbent shall be eligible for Rs 25000/- per month towards cost of accommodation (including self occupied) as per convenience.
- (iii) **Leave:** leave of 15 days in every Six months in addition to the paid holidays in the establishment. However the leave shall be neither be encashable nor cumulative in nature..
- (iv) **Conveyance facility:** One Company owned/ hired vehicle for official use.
- (v) **Travelling Allowance:** As applicable to E-8 Officers in Coal India Limited.
- (vi) **Telephone/ Internet:** One land line phone with Internet facility at Residence and One mobile SIM with data pack

For details, refer website (1) [www.coalindia.in](http://www.coalindia.in) (2) [www.mahanadicoal.in](http://www.mahanadicoal.in) (3) [www.ircon.org](http://www.ircon.org) (4) [www.indianrailways.gov.in](http://www.indianrailways.gov.in) (5) [www.idco.in](http://www.idco.in)

 31.12.2020

**Chief Executive Officer**

**Mahanadi Coal Railway Limited**

Annexure- 'B'

# MAHANADI COAL RAILWAY LIMITED

## BHUBANESWAR

NAME OF THE PSU : MAHANADI COAL RAILWAY LIMITED (MCRL)  
NAME OF THE POST : CHIEF EXECUTIVE OFFICER  
SCHEDULE OF THE CPSE : A Joint Venture Company of MCL, IRCON & IDCO

### **1. COMPANY PROFILE:**

The Joint Venture Company (JVC) namely "Mahanadi Coal Railway Limited" has been formed between Mahanadi Coalfields Limited (MCL) (64%), Ircon International Limited (IRCON) (26%) and Industrial Infrastructure Corporation Limited (IDCO) (10%) for financing, development and operation of identified railway projects important for coal evacuation and connectivity in the state of Odisha on concession from Ministry of Railways. Initially one corridor has been identified which is to be implemented with approximate cost of Rs. 1700 Cr. (approx.). Other projects will be identified for implementation, in future.

### **2. JOB DESCRIPTION AND RESPONSIBILITIES:**

Chief Executive Officer shall be overall in-charge of the administration of the Company in fulfillment of the main objective of Company and will report to the Board of Directors of the company. He shall be a special invitee to meetings of the Board of Directors. He will be over all in-charge of the Project work and is required to discharge statutory and corporate responsibilities for the efficient and profitable operations of the company in line with provisions under Memorandum of Association (MoA) & Article of Association (AoA) of the company.

### **3. Eligibility:**

#### **I. AGE- As on cut-off date i.e. 30.01.2021**

- (i) Minimum 45 years.
- (ii) Not more than 57 years (For a serving employee coming on deputation)
- (ii) Not more than 62 years (For retired employees or those who wish to come after taking VRS from their parent organization, on contract basis).
- (iii) Those serving employees, who are between the age group of 57 years to 60 years, may also apply with the condition that, if selected, they will resign/ take retirement from their current service before joining MCRL. Such candidates will be considered for selection under retired category.

**II. QUALIFICATION AND EXPERIENCE:**

The applicant should be a serving or retired officer, having experience in dealing with Railways matter, from Indian Railway services. The candidate should have minimum 3(Three) years experience in Sr. Administrative Grade of CDA pay scale of 37,400 – 67,000 + GP-10000/- or above grade. Persons with experience in transport, Planning, Construction, operation and administration of similar Railway network management will be preferred. Persons with experience of dealing Forest Clearance and Land Acquisition will have added advantage.

**III. DURATION AND TERM OF THE APPOINTMENT:**

- (i) 1<sup>st</sup> appointment will be for a period 3(Three) years. The service can be extended for another two term of 1(one) year at a time, subject to approval of company Board. However, the upper age limit of service will be 65 (Sixty Five) years only.
- (ii) The term of appointment shall be “Deputation” for regular employee and “Contract” for others.
- (iii) The office of the Chief Executive Officer shall be located at Bhubaneswar.

**IV. SCALE OF THE POST****FOR REGULAR EMPLOYEE ON DEPUTATION**

- (i) If the CEO is from Railway on deputation: Pay will be same as the pay, perks & allowances as admissible to him in his parent cadre and any other allowances may be given as deemed fit by MCRL..

**FOR EMPLOYEE OTHER THAN ON DEPUTATION.**

Pay, perks & allowances:

- (i) **Consolidated Pay** for Contractual appointment as per the last drawn pay (Basic Pay+ DA) less pension.
- (ii) **Accommodation:** The incumbent shall be eligible for Rs 25000/- per month towards cost of accommodation (including self occupied) as per convenience.
- (iii) **Leave:** leave of 15 days in every Six months in addition to the paid holidays in the establishment. However the leave shall be neither be encashable nor cumulative in nature.
- (iv) **Conveyance facility:** One Company owned/ hired vehicle for official use.
- (v) **Travelling Allowance:** As applicable to E-8 Officers in Coal India Limited.
- (vi) **Telephone/ Internet:** One land line phone with Internet facility at Residence and One mobile SIM with data pack.

**v. Termination of Appointment:** 03 (Three) Months written Notice on either side.

**VI. SUBMISSION OF APPLICATIONS:**

In case of serving officers, the prospective candidate shall send their applications in the prescribed format along with photocopies of all testimonials simultaneously to their administrative office (HQ/Board etc.) for forwarding the application to MCRL indicating No Objection, Vigilance/DAR clearances etc.

However, the retired officers may directly send their application in the prescribed format enclosed as Annexure- 'C'.

- (a) Candidate has to submit his/her willingness for the post at the time of interview itself, clearly stating that he/she will join the post, if selected. If any candidate does not give his/her willingness, he/she will not be interviewed.
- (b) If any candidate, who appeared for the interview and is selected, gives his/her unwillingness after the interview is over, but before the appointment order is processed, would be debarred for a period of two years from being considered.
- (c) If any of the candidate, gives his/her unwillingness after the issue of appointment order, he/she would be debarred for a period of two years from the date of offer of appointment from being considered.
- (d) In the above cases, no request for relaxation or otherwise would be entertained.

**Last date of receipt of application is 30.01.2021.** Incomplete applications are liable to be rejected.

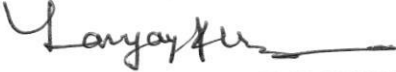
Board reserves the right to shortlist candidates.

Envelope containing application should be super scribed as **"POST APPLIED FOR- CHIEF EXECUTIVE OFFICER, MAHANADI COAL RAILWAY LIMITED"**.

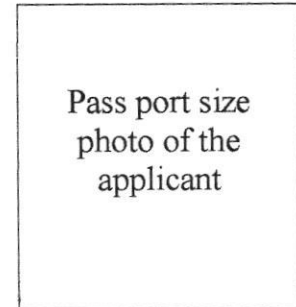
Applications are to be addressed to **GENERAL MANAGER(SIDING)MCL/CEO,MCRL, MAHANADI COALFIELDS LTD, JAGRUTI VIHAR, BURLA, SAMBALPUR, ODISHA. PIN- 768020.**

All correspondences should be addressed to **GENERAL MANAGER(SIDING)MCL/CEO,MCRL, MAHANADI COALFIELDS LTD., JAGRUTI VIHAR, BURLA, SAMBALPUR, ODISHA. PIN- 768020.**

Applications should be strictly as per the prescribed format and those not conforming to the format or with unclear / ambiguous certificates will be summarily rejected.

  
**CHIEF EXECUTIVE OFFICER**  
**MAHANADI COAL RAILWAY LIMITED**

31.12.2020

Annexure- 'C'**MAHANADI COAL RAILWAY LIMITED****BHUBANESWAR****FOR OFFICE USE ONLY:**

- 1) Date of Receipt: \_\_\_\_\_  
2) Registered Letter No. & date: \_\_\_\_\_

**Application for the post of Chief Executive Officer, Mahanadi Coal Railway Limited**

1	Name in BLOCK LETTERS (As per Matriculation Certificate)	
2	Father's/Husband's name	
3	(a) Date of Birth (in figure) (b) Date of Birth (in words)	a) _____ b) _____
4	Age as on cut-off date i.e. 30.01.2021	Years _____ Months _____ Days _____
5	Gender (Male/Female)	
6	Nationality	
7	Marital Status (Single/Married/Widow/Divorcee)	
8	Category (SC/ST/OBC-NCL/GEN)	
9	Whether any punishment awarded in last 5(Five) years (ref. cut-off date i.e. 30.01.2021)	
10	Whether any criminal case is pending	
11	Religion	
12	Are you a person with disability? If yes, state the category of disability and % of disability	
13	Mobile number	
14	Email ID (Should be valid for 1 Year)	
15	Correspondence address with Pin code	
16	Whether working in Govt. Dept. /Semi Govt./PSU/Autonomous Body. If yes, give the details thereof of the place of working	

**17. Educational Qualification (Academic & Professional):**

	Institute	University	Month & Year of passing
High School/SSC/Matriculation exam			
Intermediate/ HSC exam			
Graduation/ Technical qualification			
Masters degree/ M.Tech			
Any other qualifications			

**18. Professional / Working experience: (A separate sheet may be enclosed)**

Period	Professional/Working Experience (Details of Job/Post held)	Duration	Pay Scale

I \_\_\_\_\_, hereby declare that the information as furnished above is true and correct to the best of my knowledge and belief. If any of the information furnished above is found to be incorrect, my candidature for the post applied is liable to be cancelled at any stage of the selection process or thereafter.

Signature of the candidate

Date:

Place:

- Note: i. Please sign across the photo pasted on the application.
- ii. If space is inadequate, separate sheet may be used.
- iii. Self attested photocopies of the applicable certificates should be attached.
- iv. Regular/working employees shall send their applications only through proper channel in the prescribed format. However, advance copy should be sent to the below mentioned address.
- v. The completed filled up application form along with relevant duly self certified documents should be submitted either by Registered post / Speed post on or before 30<sup>th</sup> January 2021 in the office of the General Manager(Siding)MCL/CEO, MCRL, Mahanadi Coalfields Limited, Jagruti Vihar, Burla, Sambalpur, Odisha. Pin – 768020.
- vi. Envelope containing application should be subscribed as **“POST APPLIED FOR-CHIEF EXECUTIVE OFFICER, MAHANADI COAL RAILWAY LIMITED”**.