

TRAINING CALENDAR FOR THE YEAR 2016-17

S.No	Area of Training	Level of Participants	No of participants	Duration of Training IN Days	Man - Days	Tentative dates of Training	Proposed place of Training	Training Coordinator
Proposed Trainings for Technical Competencies								
Civil Engineering								
1	Project Management	DGM to GM	40	3	120	would be decided by Training coordinator in consultation with project heads	As far as possible would be arranged at Project Sites	Sh.A.K.Gupta, GM/PPP
2	Bridges & Structures	AM to AGM	20	3	60			
3	Concrete Technology - Pre stressed Concrete	AM to AGM	10	3	30			
Information Technology								
1	Computer Operating Skills	upto AM level	4 Batches of 10 Participants each	4	160	as per the availaility of the Infrastructure at the Institutes / by Training coordinator	Corp Office	Ms.Bhuvaneshwari, GM/Fin.Proj/IT
2	Knowledge of SAP	AM to JGM	2 Batches of 6 Participants each	4	48			
a	SAP Basic	Asstt to AO	2 batches of 10	3	60			
b	SAP FI CO Module	AM to AGM	1 batch 10	3	30			
c	SAP HCM Module	AM to JGM	1 batch 10	3	30			
3	ABAP Programming	AM to Mgr	1 batch 5	3	15			
4	MS-Project/ Primavera & Oracle DBA	JE to JGM	1 Batches of 20 Participants	3	60			
Finance								
1	IFRS & Accounting Standards (Indian Accounting Standard)	AO to GM	35	3	105	will be decided by the Training coordinator	Corp Office	Sh.A.K.Singh, GM/CF
2	Taxation - Indirect Taxes	AOS to AGM	35	3	105			
3	Knowledge of Filing of Tax Returns	AOS to AGM	35	3	105			
4	Knowledge of Income Tax (Direct Taxes)	AM to GM	35	3	105			
5	Management Accounting	AM to GM	10	3	30			

Electrical								
1	Protection and Relays for EHV Sub- Stations	AO to AGM	10	3	30	will be decided by the Training coordinator	As far as possible would be arranged at Project Sites or at Institutes	Dr.Subhash Chand, GM/Elect.
2	Training on Railway TRD	AO to AGM	20	3	60			
3	Sub-Stations & Transmissions Line	AO to AGM	20	3	60			
S&T								
1	Signalling - Special Course in Signalling Design (British)	AO to GM	10	3	30	will be decided by the Training coordinator	As far as possible would be arranged at Project Sites or at Institutes	Sh.Chahar,GM/S&T/BD
2	Telecom - OFC based Communication	AM to AGM	5	3	15			
3	Telecommunication - Equipment Course in Axle	AO to AGM	5	3	15			
HRM								
1	Labour Laws and Industrial Relations	AO to JGM	15	2	30	will be decided by the Training coordinator	Corp Office	Sh.Pramod, JGM/HRM/Law
2	Knowledge of Ircon Rules and Regulations	Asstt to Manager	25	2	50			Sh.R.K.Arora, JGM/HRM
3	DAR, Vigilance	AO to JGM	25	2	50			
4	RTI	AO to JGM	4 Batches of 15 Participants each	2	120			
Quality Management								
1	Quality Mangement	AO to GM	5 Batches of 20 Participants each	1	100	will be decided by the Training coordinator	Corp Office / Project Site Offices	Sh.S.P.Singh, JGM/Qlty.
Contract & Arbitration								
1	Dispute Resolution - Arbitration/ Cociliation	AM to GM	40	2	80		Corp Office	Sh.Basant Kumar, GM/C&A
2	E-procurement	AO to AGM	40	2	80			
3	Public Procurement Policy and Vendor development programme for MSMEs	AM to GM	40	2	80			

Public Private Partnership								
1	Concepts, Introduction & Case Studies in Public Private Partnerships	AM to GM	20	2	40		Corp Office / Project Site Offices MCRL, JCRL, BRPL CERL and CEWAL	Sh.A.K.Gupta, GM/PPP
Proposed Trainings for Leadership Competencies								
1	Management Development Programme	Manager & Above	25	4	100	will be decided by the Training coordinator	Corp Office or at Institutes	Ms.Anupam Ban, GM/HRM
2	Creativity and Innovation	DGM & Above	10	2	20			
3	Leadership Coaching/Mentoring skills for leaders	DGM & Above	20	1	20			
Proposed Trainings for Behavioural Competencies								
1	Leading and Managing Change	Manager & Above	20	1	20	will be decided by the Training coordinator	Corp Office or at Institutes	Ms.Anupam Ban, GM/HRM
2	Increasing Individual Productivity	AO & Above	20	1	20			
4	Conflict Management	AO to Above	20	1	20			
5	Results Driven Communication and negotiation.	AO to Above	20	1	20			