### **IRCON INTERNATIONAL LIMITED**



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Web: www.ircon.org

# Interview schedule for the regular post of Deputy Manager/Company Affairs vide Advt. No. 02/2022

In response to the applications received for the regular post of **Deputy Manager/Company Affairs**, advertised vide Advertisement No. 02/2022, interview has been scheduled for **Deputy Manager/Company Affairs on 10.05.2022** from **10.00 AM onwards** through **video conferencing** for the following Provisionally Eligible/Eligible candidates as shortlisted subject to their fulfilling the eligibility criteria as per advertisement:

## I. <u>List of Eligible/Provisionally Eligible candidates:</u>

S No.	Name of applicant	DOB (dd/mm/y y)	Eligibility	Date of Interview	Remarks
1	Vanika Mahajan	09.03.1992	Provisional Eligible		Subject to verification of experience of present organization and membership certificate proofs
2	Kailash	13.08.1990	Provisional Eligible		Subject to verification of proofs of membership certificate.
3	Ravi Garg	09.06.1994	Provisional Eligible		Subject to verification of experience proof of previous organization.
4	Shashank Porwal	12.12.1993	Eligible		-
5	Neetu Varshney	09.05.1990	Provisional Eligible		Subject to verification of profile of the organization and proof of qualification certificates.
6	Glory Choudhary	11.04.1994	Provisional Eligible		Subject to verification of experience proofs of previous organization.
7	Pawan Kumar Lakhotia	08.07.1989	Provisional Eligible	10.05.2022	Subject to verification of experience proof of previous organization.
8	Anuradha Kaushik	02.03.1990	Provisional Eligible		Subject to verification of proof of membership certificate.
9	Shubham Jain	10.04.1991	Provisional Eligible		Subject to verification of experience proof of present organization.
10	Indergurpreet Singh	16.10.1989	Eligible		-
11	Divya Saxena	15.11.1991	Provisional Eligible		Subject to verification of experience proof of previous organization.
12	Pooja Dua	24.10.1992	Provisional Eligible		Subject to verification of experience proof of present organization and proof of membership certificate.
13	Priyanka Sethi	05.01.1992	Eligible		Subject to verification of experience proof of previous organization.

14	Neha Jain	05.09.1989	Provisional Eligible		Subject to verification of complete experience proof of organizations.
15	Reema Bajaj	05.05.1993	Provisional Eligible	10.05.2022	Subject to verification of experience proof of previous organization and proof of membership certificate.
16	Davinder Arora	28.01.1993	Provisional Eligible		Subject to verification of experience proof of previous organization and proof of membership certificate
17	Deepak Chhugani	25.09.1991	Provisional Eligible		Subject to verification of experience proof of present organization
18	Palak Singhal	16.11.1990	Provisional Eligible		Subject to verification of experience proof of previous organization and proof of qualification mark sheets

# II. List of Ineligible Candidates:

The following candidates are not found eligible as per the criteria laid down in advertisement:

S No.	Name of the Applicant	DOB (dd/mm/yy)	Eligibility	Remarks
1	Ashish Kumar Sonwani	20.08.1993	Ineligible	Not fulfilling experience criteria as per advertisement
2	Darshan B. Shah	16.04.1990	Ineligible	Not fulfilling paid-up share capital or turnover criteria as per advertisement
3	Anil Kumar	20.10.1988	Ineligible	Not Fulfilling Age Criteria
4	Mamta Bisht	19.05.1988	Ineligible	Not Fulfilling Age Criteria
5	Ritika Priyam	02.01.1992	Ineligible	Not fulfilling experience criteria as per advertisement
6	Mayank Jain	23.05.1993	Ineligible	Not fulfilling experience criteria as per advertisement.
7	Nisha Wadhawan	22.04.1992	Ineligible	Not fulfilling experience criteria as per advertisement
8	Shivani Saxena	13.02.1991	Ineligible	Not fulfilling experience criteria as per advertisement
9	Parvinder Kaur	28.04.1989	Ineligible	Not Fulfilling Experience Criteria as per advertisement and application received without a photograph.
10	Shweta Chawla	12.03.1992	Ineligible	Not Fulfilling Experience Criteria as per advertisement
11	Lakshay Prakash	19.06.1990	Ineligible	Not fulfilling paid-up share capital or turnover criteria as per advertisement

12	Gulraj Kaur	04.03.1991	Ineligible	Not Fulfilling Experience Criteria as per advertisement
13	Meenakshi Mittal	20.01.1995	Ineligible	Not Fulfilling Experience Criteria as per advertisement
14	Anuradha Joshi	14.06.1994	Ineligible	Not fulfilling Experience criteria as per advertisement
15	Shefali Jain	06.08.1992	Ineligible	Not fulfilling Experience criteria as per advertisement
16	Vikram	13.10.1990	Ineligible	Not fulfilling Experience criteria as per advertisement
17	Kailash Tyagi	03.02.1992	Ineligible	Not fulfilling Experience criteria as per advertisement

Shortlisted candidates for the posts of Deputy Manager/Company Affairs as per table I above are directed to report for the Interview through video conferencing as per the details below:

Post	No. Of Candidates	Date of Interview	Time & Venue
Deputy Manager/Company Affairs	18	10 <sup>th</sup> May,2022	The interview would be conducted through Online Mode. The scheduled time and link for online interview for each candidate will be shared separately one day before the interview date on e-mail IDs of shortlisted candidates.

Note- Candidature of shortlisted candidates for interview is purely provisional subject to subsequent verification of all original documents for assessment of final eligibility of selected candidates as per eligibility criteria mentioned in the advertisement for the above said post.

### **General Instructions:**

- (i) The candidates are once again advised to check their eligibility thoroughly before appearing for the interview to avoid disappointment at later stage. If any discrepancies are found at any stage of the recruitment process, the candidature of the candidate will be immediately cancelled.
- (ii) IRCON shall be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the respective post. The decision of IRCON in all matters regarding eligibility of the candidates at all stages of selection and any other matter relating to recruitment shall be final. No correspondence or enquiries shall be entertained by IRCON, in this regard.
- (iii) The applicants are required to submit relevant documents in relation to duration of experience i.e. clearly specifying the date of joining and date of relieving from the respective Organization and the relevant documents in relation to Salary Particulars or CTC, wherever applicable, as per the Advertisement.

- (iv) IRCON will not entertain any request for change of date and time schedule of document verification/ interview.
- (v) You will be required to produce your original experience certificate in the relevant fields as notified in the advertisement. Only those candidates who will be meeting the minimum educational and experience eligibility criteria as per aforesaid advertisement will be allowed to appear in the interview.
- (vi) The candidate shall ascertain themselves before proceeding for the document verification/ interview that they are meeting all the eligibility criteria/conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.
- (vii) If any of the particulars stated by candidate in the application on verification is found to be incomplete or incorrect, or if you are found to have willfully suppressed any material fact/information relevant to the Consideration of your case without prejudice to any other action that may be taken in consequence thereof, your candidature will be summarily rejected and you will not be interviewed.
- (viii) IRCON reserves the right of postponing or deferring the date(s) of document verification/interview for which necessary intimation will be sent to you in this case.
- (ix) Canvassing in any form by or on behalf of a candidate will be disqualification to the stated post.
- (x) The candidates are advised to read the detailed instructions carefully before appearing for the interview. No further intimation/ correspondence will be made with the candidates in this regard.

No further correspondence will be entertained from Ineligible candidates.

In case of Doubt/ Query/ Clarification, please mail us at <a href="mailto:recruitment@ircon.org">recruitment@ircon.org</a>.

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